

NORTH SAN JOAQUIN WATER CONSERVATION DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS

Lodi Grape Festival Grounds – Barrel Room  
413 E. Lockeford Street, Lodi CA  
Zoom - Teleconference Meeting

**Monday, June 27, 2022**

**REGULAR MEETING MINUTES**

**CONDUCTED BY TELECONFERENCE IN COMPLIANCE WITH GOVERNOR NEWSOM'S  
EXECUTIVE ORDER RELAXING BROWN ACT REQUIREMENTS DUE TO COVID-19**

- 1. Call to Order - Roll Call - Acceptance of Agenda** - The meeting was called to order by President Valente at 2:05 pm. A motion for the acceptance of the Agenda and for the meeting on June 27, 2022, made by Secretary Simpson, second by Vice President Flinn. Motion passed unanimously 5/0/0.

President Joe Valente - Area 3  
Vice President Tom Flinn - Area 2  
Secretary David Simpson – Area 1  
Treasurer Charles Starr – Area 4  
Director Marden Wilber – Area 5

General Counsel Jennifer Spaletta  
Special Counsel Roger Masuda - Absent  
Daniel de Graaf – District Engineer  
Deputy Secretary Shasta Burns

- 2. Correspondence/Announcements-** Land applications were received and reviewed. Vice President Flinn reviewed mail received from County and the invitation to Irrigation Workshop held on Wednesday, July 20, 2022 at the Roberts Union Farm Center. The County Office of Emergency Services and the Ag Drought Task Force are working with Self Help Enterprises to support impacted parties access water State's Safe and Affordable Funding and Resilience (SAFER) Program should they experience production loss.
- 3. Action Items** Note: Votes recorded as: For/Against/Abstention (name)
  - A.** Approval of the Minutes of the Regular Scheduled Board meeting on May 23, 2022 and the Special Board Meeting of June 14, 2022 – A motion to review and approve the Minutes May 23, 2022 and June 14, 2022 made by Vice President Flinn, second by Treasurer Starr. Motion passed 5/0/0.
  - B.** Financial Matters
    1. Receive and File NSJWCD Monthly Treasurer's Report– Reviewed Monthly Treasurer's Report in the Board meeting packet. A motion to receive and file the NSJWCD Monthly Treasurers Report made by Treasurer Starr, second by Director Wilber. Motion passed 5/0/0.
    2. Receive and File TLID #1 Monthly Treasurer's Report – Reviewed Monthly Treasurer's Report. A motion to receive and file the TLID #1 Monthly Treasurer's Report made by Treasurer Starr, second by Director Wilber. Motion passed 5/0/0.
    3. Receive and File ID #3 Monthly Treasurer's Report – Reviewed Monthly Treasurer's report. A motion to receive and file the ID #3 Monthly Treasurer's

Report made by Treasurer Starr, second by Director Wilber. Motion passed 5/0/0.

4. Approve Transfers Between Accounts – No action needed at this time.

**C. Groundwater Charge**

1. Landowner Appeals – District Engineer deGraaf reviewed all appeals received and presented in the board meeting packet. A motion to approve attachment 6 in the board meeting packet as presented, and to receive appeals until Friday, July 1, 2022 at 12PM noon by USPS mail or email and to receive additional appeals and approve with the discretion of the District engineer, President Valente, and Vice President Flinn made by Secretary Simpson, second by Vice President Flinn. Motion passed 5/0/0. Public comments were received.

2. **Resolution 2022-10** Regarding Groundwater Charge for 2022-2023 Fiscal Year. A review of Resolution 2022-10. A motion to approve Resolution 2022-10 North San Joaquin Water Conservation District Groundwater Sustainability Agency Imposing Groundwater Charge to Fund Sustainable Groundwater Management Act Implementation For Fiscal Year 2022-23 for \$15 per acre foot in accordance with Resolution 2022-09 and the Engineer's Report attached thereto, made by Secretary Simpson, second by Treasurer Starr. Roll Call Vote; Wilber; Aye, Simpson; Aye, Starr; Aye, Flinn; Aye, Valente; Aye. Motion passed 5/0/0

**D. 2022-23 Annual Budget-** General Counsel Spaletta reviewed the Proposed Budget Memo for 2022-23 Fiscal Year. A motion to approve the 2022-23 Fiscal Year Proposed Budget with the new Groundwater Charge made by Vice President Flinn, second by Director Wilber. Motion passed 5/0/0.

**E. Contracts:**

1. Consider Contract for Professional Consulting Services with Hydrofocus, Inc. for hydrogeology investigations, groundwater modeling and GSP model support (SGMA Implementation) – Review of Contract for Hydrofocus Inc. and knowledge of the basin. Scope of work and estimated costs were presented to the board. A motion to approve Contract for Professional Consulting Services with Hydrofocus with amended scope of work, to hold off on uncertainty analysis until after presentation to board and receive further direction, and ensure time billed to task 2 is charged to two grant agreement projects, and a not to exceed \$50,000 for Task 1 and 3 without additional approval of the board made by Vice President Flinn, second by Treasurer Starr. Motion passed 5/0/0
2. Consider Contract for Professional Engineering Services with WGA, Inc. for design and investigation services related to North System Improvement Project (covered by SGMA Round 2 Grant) – A motion to approve presented Engineering Services with WGR, Inc. on a not to exceed \$150,000 for the 2022-23 fiscal year basis made by, Secretary Simpson, second by Treasurer Starr. Motion passed 5/0/0
3. Consider Contract for Professional Services with Moore Biological for permitting assistance services related to the North System Improvement Project (funded by SGMA Round 2 Grant) and related to the South System Improvement Projects (funded by IRWMP Grant and Federal

Appropriation). A motion to extend contract for work as needed for Moore Bioical services for work on the South System for current projects and create a new task for North System projects made by Director Wilber, second by Vice President Flinn. Motion passed 5/0/0

4. Consider Contract for Professional Services with BaseCamp Environmental, Inc. for permitting and NEPA/CEQA compliance services related to the North System Improvement Project (funded by SGMA Round 2 Grant) and related to the South System Improvement Projects (funded by IRWMP Grant and Federal Appropriation) – Defer until Special Meeting on July 18, 2022 (later rescheduled to 7/15/22).
  5. Consider RFP/Contract for Professional Services for CPA specializing in fund accounting for public agencies with state and federal grant funding – A motion to approve preparation for Consero Solutions to draft RFP/Contract for Proessional Services for CPA specializing in fund accounting for public agencies with state and federal grant funding with review from Vice Presdient Flinn, and Staff made by Secretary Simpson, second by Director Wilber. Motion passed 5/0/0
  6. Consider Amended Scope of Work for District/Engineer Manager for DeGraaf Engineering- District Engineer reviewed scope of work included in the board meeting packet. A motion to extend the exisiting contract for deGraaf Engineering Inc work on a time and materials basis until the Special Board Meeting held on July 18, 2022 (later rescheduled to 7/15/22) and take action at Special Board Meeting made by Secretary Simpson, second by Treasurer Starr. Motion passed 5/0/0
- F.** Consero Grant Activity Report- Petrea from Consero Solutions reviewed memo in the board meeting packet on District’s project funding requests.
- G.** North System Improvement District Discussion – General Counsel Spaletta gave an update on scheduling a landowner meeting that will take place for landowners in the North System area that have the ability to take water from the system. WGA Enginnering firm will be reviewing the North System and will be meeting with landowners to see interest in the system to talk about the potential of starting an additional improvement district. A preliminary existing irrigation map will be presented to landowners after documenting what is already in place.
- H.** Sustainable Groundwater Management Act/GWA Activity – Presidnet Valente attended the meeting last week and there were not enough board members for a quorum. NSJWCD will take action on the Ammendment to the Plan on July 18, 2022 (later rescheduled to 7/15/22) after Legal review.
- I.** Engineer/Manager’s Report – Engineer Daniel de Graaf reported focus on Proposition 218.
- J.** Director Elections Calendar – Secretary Simpson announced Board of Directors election filing window opens July 18 and closes August 12, 2022.
- K.** Landowner Commnications – Letter handed out by Mr. Pilkington and received by all board members.
- L.** Board Planning Calendar – Special Board Meeting will be held on July 18, 2022 (later rescheduled to 7/15/22).

**4. Director and Staff Reports**

**A.** President's Report – No report at this time.

**B.** General Counsel Spaletta – No report at this time.

**C.** District Manager/Engineer – Reviewed summaries of the status of current projects, upcoming work to be completed, and the anticipated schedules and project milestones.

**D.** Consero Solutions – Grant activity – Petra reviewed appropriations request and attachment 13 in the board meeting packet.

**E.** Committee Reports – No report at this time.

**F.** Other – No reports at this time.

**5. Public Comment** – Public comments were received.

**6. Closed Session** – The Board entered closed session at 4:14 PM, came out of closed session at 4:55 PM and returned to Open Session. President Valente reported that there was no reportable action. The Board then discussed conflicts for the Special Meeting on July 18<sup>th</sup> and concerns with not meeting a quorum. The Board decided to hold the Special Board meeting to Friday, July 15, 2022 at 2 PM at the Grape Festival Grounds Barrel Room.

**7. Adjournment** - Motion to adjourn the NSJWCD Regular Meeting on June 27, 2022 made by Vice President Flinn, second by Secretary Simpson. Motion passed 5/0/0. Meeting adjourned at 4:55 PM.

**The next regular scheduled Board Meeting July 25, 2022, from 2:00 PM - 4:00 PM. Location and method TBA due to COVID-19 Executive Order.**

The above minutes of the North San Joaquin Water Conservation District Board of Directors Meeting of June 27, 2022.

Respectfully submitted:

Shasta Burns, Deputy Secretary